

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 22nd September 2017			
1.	Attendees and apologies			
	Present:	PW, DJ, KR, LC, GK, RH, JD, JW, FM, (TBC)		
	Apologies:	Spencer Drinkwater, Alison Irving, Keith Youngs, Carole King,		
2.	Notes of last meeting			
		The minutes of the previous meeting are to be agreed at the Westbury Area Board meeting on the 12 th October 2017		
3.	Financial Position			
		The budget allocation for 2017/18 is £10,320		

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4.	Top 5 Priority Schemes			
a)	Issue 5417 White Horse Way, Westbury	Concern raised re parking opposite driveway blocking access. Police aware of situation and providing support. Request for waiting restrictions – should be pursued via Town Council and annual parking review process.	Update: Extended bar markings may or may not be successful at a cost of £1000 Police need repeated presence Waiting restrictions final solution KR to investigate other Area Boards to share cost with.	KR
b)	Issue 5129 - Bratton Road Westbury (White Horse Viewing Area)	KR to provide update at CATG	Funds were allocated to scheme of approx. £1,400. A footway of 1m wide could be achieved. £20k estimate. Total costs £30k for entire scheme. This would be a substantive scheme. Members agree to ask KR to proceed with substantive application. Update: Substantive bid request is ready to be signed by Area Board Chair.	
c)	Issue 5218 Wellhead Drove, Westbury	Concerns raised regarding junction with A350 and also farm vehicles leaving mud on Wellhead Drove.	Previously signage has been improved and cut hedges back. KR to provide thoughts and update at the next CATG meeting.	

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d)	Issue 5525 Frogmore Road	Concerns raised relating to use of Frogmore Road by HGVs. Westbury Town Council support request for weight limit.	SD and Freight Assessment team to consider. No further update from KR.	
e)	Penwood road and Station close	Concerns raised relating to lack of dropped kerbs within Penwood Close and on route to surgery. Also concerns raised regarding lack of dropped kerbs on Station Road.	KR to review and report back to CATG. KR has visited both locations and comfortable with the number of dropped kerbs. KR to approach Selwood Housing for financial assistance if appropriate.	
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	KR and JW to attend parish council meeting on 20 th July to present and discuss revised plans with residents. Construction to take place in December 2017.	KR & JW to update following meeting KW to have further meetings with farmer regarding access. Majority of the residents are in favour.	KR, JW
b)	Issue 5023 Access issues, Springfield Road, Westbury	KR meeting with Dr Riding on 28 th Sept – verbal update to be given at CATG		
c)	Issue 4927 Church Lane, Westbury Leigh	Works package issued.	Awaiting Ringway to complete the work.	
d)	Issue 5088 Bitham Mill – Signing	Residents have requested multiple signage changes. KR estimates residents requests to be around £4,000 GK to discuss with Town Council on renaming streets as a solution	GK to raise with Town Council. Initial thoughts of town council are that it is too expensive. Further update to come to town council.	GK
6.	New Requests / Issues			

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a)	Issue 5534 Eden Vale Road, Westbury	Request for traffic calming measures	Previously discussed and was not supported by the town council. KR to make a recommendation at next CATG	
b)	Issue 5608 The Ham Cottages to Hawkeridge Road	New footway request to serve relocated bus stop	Westbury TC support although falls in to Haywood and Hawkeridge boundary. KR estimates £20k to complete the job. KR to work towards a substantive scheme based on an estimate. KR needs contribution figures from CATG & Town & Parish Councils.	
c)	Issue 5625 , 5627 and 5630 – Old Dilton	Concerns raised regarding increased traffic levels due to wedding venue	KR to visit the venue along with local member GK.	
d)	Issue 5633 Chalford Westbury	Concern re speed of vehicles and request for traffic control	Pursue community speedwatch in the local area if volunteers are available.	
e)	Issue 5644 The Mead Lakes, Westbury	Request for improved disabled access (dropped kerbs/crossing points) on The Mead to allow access to the footpath near the Lakes.	KR to cost dropped kerbs.	
7.	Other items			
a)	Coulston	Metro count as keen to introduce 20mph zone	KR indicates that a fee of £2k for assessment Further implimentation costs after that.	

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b)	Dilton Marsh	The hollow has lost designated disabled parking bays		
c)			£150 to white lines white horse way £5k for The Ham £2k for Coulston	
d)				
8.	Date of Next Meeting: 17 th November 2017, 10am			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications